

## **SOLICITATION SIGNATURE PAGE**

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: 12/03/2025

| Engineering & Public Wo                   | orks / Roadway Production   |
|---|---|
|   | ng & Inspection Professional Continuing<br>Consultant Service Authorization (CSA)<br>53 |
| Project Name/Number                       |   |
| Holly B. Knight, P.E. Contract Manager    |   |
| 561-684-4150 / hknight@pbc                | _   |
| Spring 2026 Estimated Date of Advertising | \$3,000,000 Estimated Dollar Value of Project   |
| RFP - CCNA Professiona                    | I Services Selection  |
| DEPARTMENT/DIVISION/OFFICE                | SIGNATURE AND DATE  |
| Originating Department/Division           | Kath O. free 10/28/25   |
| Department/Division Director              | Sug you 10/18/18  |
| ОЕВО                                      | Try Neutro 11/17/25   |
| Goal Setting Committee Chairperson        |   |



# **Solicitation Review and API Recommendation**

| Department/Division Engineering and Public Works   |    |  |  |  |
|--|----|--|--|--|
| Project Name/Number Construction Engineering & Inspection Professional Continuing Services Contract on a Consultant Service Authorization (CSA) Base                           | is |  |  |  |
| Contract Manager Holly Knight  |    |  |  |  |
| Phone/e-Mail 561/684-4150 / HKnight@pbc.gov  |    |  |  |  |
| Estimated Date of Advertising Spring 2026 Estimated Dollar Value of Project \$3,000,000  |    |  |  |  |
| Type of Solicitation RFP - CCNA Professional Services  | -  |  |  |  |
|  |    |  |  |  |
| The following steps have been taken in the review of the scope of services and terms:  |    |  |  |  |
| EARLY/FORMAL REVIEW*   |    |  |  |  |
| A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact SBE firms to respond. |    |  |  |  |
| Special contract requirements are included due to the following:   |    |  |  |  |
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| This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among SBE firms.  |    |  |  |  |
| This solicitation review has considered and determined this contract is sized to maximize SBE participation in the bidding process. The following steps were taken:            |    |  |  |  |
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|          | The following opportunities have been combined to increase the competition among SBE firms:   |
|----------|---|
|          |   |
| <b>V</b> | The selection criteria will not unnecessarily restrict competition or adversely impact the ability for SBE firms to respond or participate as subcontractors. The following steps were taken:           |
|          |   |
| <b>V</b> | The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.   |
| <b>/</b> | Researched relative availability for the particular good or service at the prime and subcontractor levels.  |
| <b>/</b> | Consult with department management on which API will create maximum opportunity for SBE firms or prepare Waiver.  |
| <b>/</b> | Complete Goal Setting form with backup documentation.   |
|          | The originating department has determined there are no SBE subcontracting opportunities and have included documentation associated with the <b>No API</b> recommendation on the Goal Setting Worksheet. |
| <b>/</b> | Forward to the OEBO for review.   |
|          | If the OEBO agrees, submit to the Purchasing or Originating Department.   |
|          | If the OEBO disagrees, change and submit to Purchasing or Originating Department.   |

## MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.

#### **GOAL SETTING\***

#### Project Summary Worksheet Availability Adjustment/Weighting

\*Rev. 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

ORIGINATING DEPARTMENT: Engineering and Public Works DATE: November 12, 2025 SOLICITATION NAME: Construction Engineering & Inspection Professional Continuing Services PROJECT No. 2026053 TYPE OF SOLICITATION: CATEGORY: CCNA-PROF. SVCS SCOPE OF PROJECT: Construction Engineering & Inspection (CEI) Services on a consultant service authorization basis for projects with federal funding for the construction phase and other projects that may require a consultant CEI. COMMODITY **ESTIMATED** PERCENTAGE OF CODE PROJECT COST PRIMARY DISCIPLINE/TRADE DESCRIPTION COST 91831 Construction Consulting \$ 1,500,000.00 50.00% 92555 Inspecting, General/Engineering \$ 1,500,000.00 50.00% 0.00% 0.009 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% \$3,000,000.00 100.00% AVAILABILITY PERCENT OF WORK RACE/ETHNICITY TOTAL FIRM Total COMMODITY S/M/WBE NON-SBE SBE WBE HABE ABE 9183: 123 27 96 50.00% 50 59 50.00% 0 0.00% 0.00% 0.00% 0 0.009 n 0.009 0 n 0 0.009 0 0 0.009 0.009 Total 146 182 100.00% COMMODITY AVAILABILITY WEIGHT NON-Total S/M/WBE **SMWBE** COMMODITY HABE SBF 91831 0.10976 0.39024 0.500 92555 0.07627 0.42373 0.500 0.00000 0.00000 0.000 0.00000 0.00000 0.000 0 0.00000 0.00000 0.000 0.00000 0.00000 0.000 O 0.00000 0.00000 0.000 0.000 0 0.00000 0.00000 0.00000 0.000 0 0.00000 0.000 0.00000 0.00000 0.00000 0.00000 0.000 TOTAL 0.18603 0.8139 X 1 81.40%

YTD UTILIZATION:

| SBE | MBE | WBE | AABE | NABE | HABE | ABE |
|-----|-----|-----|------|------|------|-----|
|     |     |     |      |      |      |     |

# **GOAL SETTING\***

### Project Summary Worksheet Availability Adjustment/Weighting

\*Rev. 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

| ORIGINATING DEPARTME  | NT: Engineering and Public Works                 |                                 | DATE            | November 12, 2025 |
|---|--|---------------------------------|-----------------|-------------------|
| SOLICITATION NAME:  | Construction Engineering & Inspection Profession | al Continuing Services          | PROJECT No.     | 2026053           |
| TYPE OF SOLICITATION:   | RFP  |                                 | NA-PROF. SVCS   |                   |
|   |  |                                 |                 |                   |
| SBE Subcontracting (  | 15%)   | TANK THE ALCOHOLD TO A STATE OF | -S 11-81-2      |                   |
|   | rence for SBE Participation                      |                                 |                 |                   |
| DEPARTMENT RECOMME  | NDED API:  |                                 |                 |                   |
| SBE Subcontracting (<br>SBE Evaluation Prefe                    | 15%)<br>rence for SBE Participation              |                                 |                 |                   |
| Holly B. Knight, P.E. DEPARTMENT REPRESENT DEPARTMENT REPRESENT | In that - 11                                     | 12/25                           |                 |                   |
|   |  |                                 |                 |                   |
| OEBO RECOMMENDED A  |  |                                 |                 |                   |
| SBE Subcontracting<br>SBE Evaluation Pre                        | (15%)<br>ference for SBE Participation           |                                 |                 |                   |
| Terry Newton  |  |                                 |                 |                   |
|   |  |                                 | £ <del>15</del> |                   |
| Try Neuto   |  |                                 | 11/17/2025      |                   |
| OEBO REVIEWER SIGNATU   | RE   |                                 |                 |                   |
| GOAL SETTING COMMITTE   | E DETERMINATION Ordin                            | nance Reference:                |                 | 2                 |
| GOAL SETTING COMMITTI   | EE CHAIRPERSON NAME                              |                                 | GSC DATE:       |                   |
| GOAL SETTING COMMITTI   | E CHAIRPERSON SIGNATURE                          | <del></del>                     | 7               |                   |